

Written statement of a key decision
Cabinet member transport and regulatory services

Title	May Fairs - Hereford and Leominster
Decision maker	Cabinet member transport and regulatory services Information about cabinet, including the names and contact details of the cabinet members, can be found here: http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251
Date of decision	25 February 2019
Report exemption class	Open
Reason for being a key decision	This is a key decision because it is likely to be significant having regard to: the strategic nature of the decision; and / or whether the outcome will have an impact, for better or worse, on the amenity of the community or quality of service provided by the authority to a significant number of people living or working in the locality (two or more wards) affected.
A notice was served in accordance with Part 3 (Key decisions) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.	
General exception or special urgency (as defined in the constitution)	No
Purpose	To approve a new concession contract for the provision of Hereford and Leominster May fairs within their existing locations. Hereford fair is held in Commercial Street, High Town, St. Peters Street, St. Owen Street, Broad Street (below junction of West Street and East Street), King Street and Bridge Street. Leominster fair is held in Corn Square and Broad Street (below junction of Burgess Street and Church Street to the junction with New Street.
Decision	That: (a) a new seven year concession contract be awarded to 'The Showmans Guild of Great Britain (South Wales and Northern Ireland Section)' for the continued provision of the May Fair in the streets of Hereford from May 2020 to May 2026 at an annual value of £51,000; and (b) a new seven year concession contract be awarded to 'Joanne Morris, David William Henry Morris and Allison Jane Appleton' for the continued provision of the May

	<p>Fair in the streets of Leominster from May 2020 to May 2026 at an annual value of £11,000; and that</p> <p>(c) in the event Corn Square, High Street, Broad Street and Broad Street car park Leominster undergoes refurbishment within the duration of the Leominster May Fair concession contract, a clause be written into the contract to provide that, following appropriate consultation, the council may consider whether all/part of the May fair should be moved to an alternative location during and/or after completion of such works.</p> <p>(d) That the Acting Assistant Director for Technical Services be authorised to take all operation decisions necessary to complete the contraction negotiations.</p>
Reason for the decision	<p>As set out in the report. Documents relating to this decision are available at</p> <p>http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?IId=50028417</p>
Options considered	<p>1. Procure a new contract via a full procurement process for either/or both the Hereford and Leominster May fairs to be held in existing locations - This is not recommended as pre-market testing did not see alternative providers coming forward confirming they can deliver the service. A full procurement exercise would take time and cost money to which there is a high probability no further bids would be received.</p> <p>2. Discontinue the May fairs on council managed public land - This is not recommended as the fairs have been a part of local tradition since the twelfth and seventeenth centuries respectively</p> <p>3. Continue with the May Fairs on alternative council managed public land - This is not recommended as there is no indication of majority support for relocating these fairs.</p>
Declarations of interest (see below)	
Call-in expiry date (decisions are not subject to call-in where special urgency provisions apply)	1 March 2019

<p>Councillor:</p> <p>Cabinet member transport and regulatory services (Councillor BA Durkin)</p>	<p>Date 25 February 2019</p>
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- a record of any conflict of interest declared by any executive member who is consulted by the member which relates to the decision;

and

- in respect of any declared conflict of interest, a note of dispensation granted by the relevant local authority's head of paid service.